

NEW LICENSE OR TRANSFER OF LIQUOR LICENSE

APPLICANT – Must complete the following paperwork:

- A. Form 983
- B. \$50.00 certified check or money order payable to the Alcoholic Beverage Control Commission “ABCC”
- C. Five (5) page application form.
- D. Articles of Organization (if a Corporation) as filed with the MA Secretary of State (Must contain the Seal of the Secretary of State).
- E. If the applicant is a partnership, a copy of the partnership must be included.
- F. If the applicant is a corporation, vote of the Board of Directors of the Corporation appointing a manager must be included. All Managers must be United States Citizens, and must be at least 21 years of age.
- G. ABCC FORM A. If a corporation, the manager must complete the form. If a partnership, each partner must complete the form. If an individual, the individual must complete the form.
- H. A copy of the blueprints or a hand drawn floor plan (drawn to scale) of the proposed new premises.
- I. If the applicant is leasing the premises, a copy of the lease must be included.
- J. Purchase and sale documents, if a transfer.
- K. Documents verifying sources of financing (i.e. loan papers, checking accounts, stock sales, etc.)
- L. Criminal History Check Form.
- M. Town of Shrewsbury’s General Application with a \$75.00 Check payable to the Town of Shrewsbury.

Your application will not be processed until all the necessary applications, forms and documents are filled out properly and returned. All fees mentioned above must be included with the application.